



## Alcohol Plan

Name of Event: \_\_\_\_\_

Date of Event: \_\_\_\_\_

Contract Permittee: \_\_\_\_\_

Person In Charge of Event/Coordinator: \_\_\_\_\_

Do you plan is to serve beer \_\_\_\_\_, wine, \_\_\_\_\_, mixed drinks \_\_\_\_\_ (check all that apply)

The premises at the Jackson County Expo have been rented to host a private event and include the serving alcoholic beverages. **Security is required at all events during the time that alcohol is being consumed.**

The person in charge of the event understands and agrees to keep alcohol in a confined area. Also, all alcohol will not leave the interior of the building. Minors will not be allowed alcohol on the premises. Only persons over the age of 21 will be served. If this is a private event, *a sign must displayed that you must be at least 21 years old to drink alcohol.* (noting mandatory birth date requirements).

When using a Catering Concessionaire to control the serving of alcohol:

\_\_\_\_\_  
Catering Concessionaire - must provide a copy of the OLCC permit to the Expo no later than one week prior to event.

When a catering concessionaire is not used, an independent person 21 or older must be retained to assist with alcohol service. This person agrees to adhere to all Oregon laws regarding alcohol service and consumption.

Person in Control of Alcohol Service (Must Be 21+): \_\_\_\_\_

Signature of Person in Control of Serving Alcohol: \_\_\_\_\_ **Date** \_\_\_\_\_

Person Assisting With Alcohol (must be 21+): \_\_\_\_\_

This individual will help the event coordinator enforce OLCC regulations.

The Permittee acknowledges that alcohol may not be sold or donations received in exchange for alcohol.

Signature of Permittee: \_\_\_\_\_ Date: \_\_\_\_\_